

LITTLE LEAGUE SOFTBALL POSITION DESCRIPTIONS

- **VICE PRESIDENT** – The Vice President position will represent Softball and help determine the direction of the program. During this transition under the umbrella of Little League, this position will assist the Little League Baseball President, Bob Woodruff, make decisions that directly affect Softball. Helps run the softball program on a day to day basis, interacting with other softball board members and the community, both in season and out of season.
- **PLAYER AGENT** – The Player Agent is the key between the players and the program. Conducts tryouts and is in charge of player selections and team formations, and with registration procedures to ensure compliance of all players with regards to birthdates and eligibility. Works with players and families on in season issues that might arise. The Player Agent can not be a rostered coach.
- **FIELD CHIEFS** – The Field Chief(s) ensure field conditions are maintained to ensure playability and safety. Fields need to be dragged at least once per week (this can be done by rotating a schedule of teams to perform). Ideally, it would serve the best interests of softball to have one field chief for each set of fields to minimize workloads.
- **CHIEF UMPIRE** – The Chief Umpire leads in recruiting umpires, training them, and scheduling them for games. You don't need to be an umpire yourself but you should have a firm grasp on the rules to help all the umpires through the season.
- **SCHEDULE COORDINATOR** – The Schedule Coordinator organizes the game schedules as well as practices for the softball program. If SYA plays other leagues, coordinates with the other leagues in developing the inter-league game schedules. If you come to the table with experience in a game scheduling tool, let's hear about it as we transition away from the previous tool used by Little League.
- **QUARTERMASTER** – The Quartermaster is responsible for the inventory of league equipment, from player uniforms to catcher's gear to softballs. Coordinates with the President to ensure the league has the right equipment. A benefit of this position is that Major League Baseball's Washington Nationals will provide SYA with all their uniforms (shirts and hats)!!

- **SAFETY COORDINATOR** – The Safety Coordinator ensures the overall safety of the program to include working with the baseball Safety Coordinator on the league Safety Plan, maintaining an inventory of medical equipment (i.e. ice bags, first aid kits), and receiving injury reports from coaches.
- **FUNDRAISING** – Fundraising is a key aspect for the league that can provide needed income to help continue improving field conditions or purchasing new field equipment. The Sponsorship Coordinator will work with the baseball Sponsorship Coordinator to ensure that our Little League program has a focused plan on gathering sponsorships, donations, and activities related to fundraising.
- **TREASURER** – The Treasurer works with the President and SYA in ensuring softball funds are accounted for and expenses are paid in a timely fashion. A necessary position to ensure funds are spent appropriately.
- **SNACK BAR / CONCESSION COORDINATOR** – The Snack Bar/Concession Stand helps build a community around the Little League program. In addition to raising some additional funds, nothing beats the snack bar on a Saturday at the ball park or the ability to grab a quick bite during the weekday game. The Coordinator will recruit volunteers to support the snack bar at Colin Powell as well as coordinate the stocking of the snack bar – we can't sell anything if we don't have products. If we have no one for this position, the Snack Bar will not open. With the right person or persons working as a team, this will be the highlight of many a kid's days on the ballfield.
- **COACHING COORDINATOR** – While Little League has a wealth of training materials for coaches, the Coaching Coordinator brings this to life. This position will review what materials are needed for our Softball Coaches and secure a budget submission to get those materials. Also, important for new and young coaches, is providing some guidance on how to set up a practices and guides them with relationship to the rules.
- **OTHER POSITIONS?** - We need volunteers, period. Any successful league, Little League or other, needs volunteers like you to be part of the program. While the above positions may not be for you, consider others like head coach or assistant coach, field prep before and after games and practices, become an umpire and be part of the action, volunteer for one off opportunities that the league might need help in like Opening Day or field day. The Little League Board of Directors that is currently in place will expand to include the above positions so that you have a voice in your daughter's program. Every October, SYA Little League has its Annual Meeting and Board of Directors Elections, a time to

come find out more about the league and its operations and a chance to make a difference by seeking a board positions.

Any questions please don't hesitate to ask. You can contact me at either syabaseball@cox.net or syasoftball@cox.net.

Bob Woodruff